- 4. On or before **February 28, 2012**, each party shall file a signed "stipulation to a nonjury trial" pursuant to Fed. R. Civ. P. 39(a)(1), which withdraws any demand for jury trial pursuant to Fed. R. Civ. P. 38(d).
- 5. The parties shall notify the law clerk at least **seven** (7) **days** prior to the date of any hearing or trial if they intend to use any special equipment, such as video projectors, slide projectors, or tape recorders. The parties shall prepare and e-mail to the Court a proposed order listing all such equipment and the dates that such equipment will be brought into the Courtroom. The parties must bring a copy of the signed order allowing extra equipment to present to Court security on the day of the hearing/trial. Without a copy of the signed order, counsel will not be allowed to enter the Courthouse with the equipment.
- 6. On or before **April 17, 2012**, the parties shall provide the Court with **two** copies of each exhibit, with each set of exhibits in a separate binder with tabs. The parties shall maintain the original exhibits. On the first day of trial, each party shall provide the Courtroom Deputy with **two** copies of its witness and exhibit lists in the form specified in Civil Local Rule 16.1(f)(2)(c) and (d).
- 7. Counsel shall appear for a **Final Pretrial Conference** on **March 27, 2012,** at **1 P.M.** in **Courtroom 4**.
- 8. On or before **February 28, 2012**, the parties shall file and e-mail to the Court a new, signed Joint Proposed Pretrial Order which includes the following language in Section XIII: "Each side shall have a total of seven hours to present its case."

DATED: November 29, 2011

WILLIAM Q. HAYES
United States District Judge